

VII. PROCEDURES FOR FORWARDING THE GOODS

Version 2

(10th October 2015)

VII. Procedures for Forwarding the Goods

The developer and investors need to register the Master List, Material List and Bill of Materials (BOM) with the Thilawa SEZ Management Committee. These lists can be amended from time to time before landing the goods.

The Master List is the list of capital goods such as machinery, equipment, construction materials, etc., that will be imported by the developer or investors. The duties and taxes on the importation of these goods in the Master List are exempted for free zone investors at any time. The duties and taxes on the importation of these goods in the Master List are exempted for non-free zone investors during a period of 5 years from the date of investment approval and are reduced by 50% for the next consecutive 5 years.

The Material List is the list of raw materials or manufacturing inputs that will be imported by the developer or investors. The duties and taxes on the importation of these goods in the Material List are exempted for free zone investors but are not exempted for non-free zone investors.

Bill of Materials (BOM) is the list of raw materials or manufacturing inputs required for the production of one unit of product.

The importation of goods that are already included in the registered Master List or Material List will not require import license. The exportation of products will not require export license.

The investors need to submit the import or export declaration at the Logistic Center of the Thilawa SEZ, which locates in the Thilawa Logistics Center, before importation or exportation.

1. Procedure for Import

1-1) Registration Approval of Master List, Material List and Bill of Materials

Necessary Documents submitted by Applicant	<ul style="list-style-type: none"> - Letter of Request for Registration of Imported Goods (With company letter head) - Master List (FORM-CT1-1), Material List (FORM-CT1-2) and/or Bill of Materials (FORM-CT1-3) - Explanatory notes for Master List (state the purpose of use of imported capital goods such as machinery, equipment, construction materials, etc.)
Actual Procedures	<ol style="list-style-type: none"> 1. An applicant submits required documents either in person or online to the Front Office of OSSC. 2. The Management Committee issues the approval letter for the registration. 3. The Management Committee sends the copy of registration approval together with the copies of Master List, Material List, Bill of Materials and/or Explanatory Note to the Customs Section of OSSC. 4. Customs Section of OSSC issues Import Declaration Form (Customs ID).
Application Fee	None
Time Frame	1 Day
Remarks	<ol style="list-style-type: none"> 1. Free zone investors shall submit BOM for registration before export of products. 2. Non-free zone investors shall submit BOM for registration before import of materials for proving that the imported materials shall be required for manufacturing of the products. 3. BOM submitted by non-free zone investors will also be used for the purpose of tax draw back within a year from the issued date of Import Declaration Form in case of export of the products.

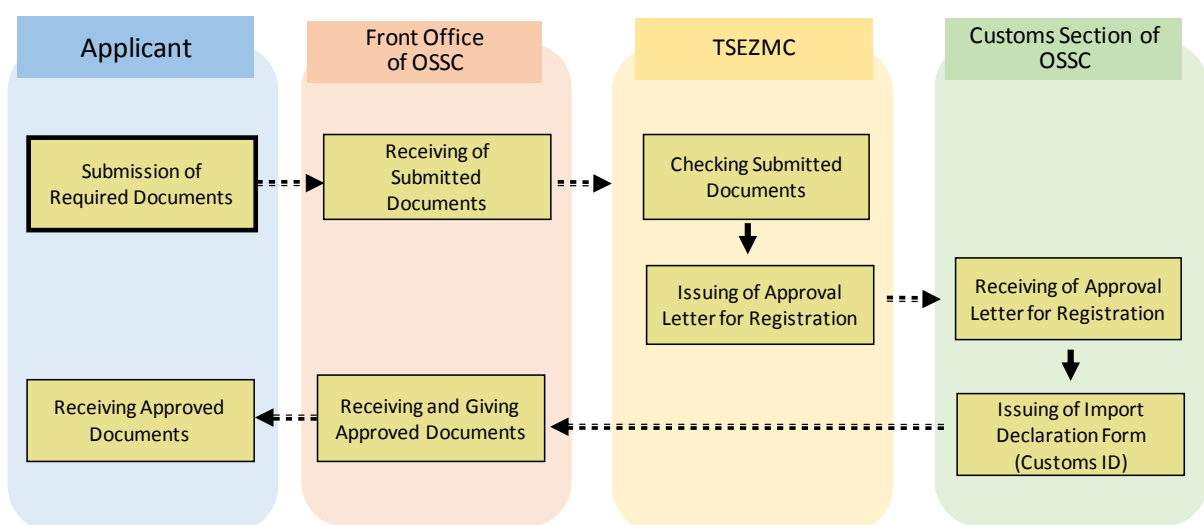


Figure-Procedure for Registration Approval of Master List, Material List and Bill of Materials

1-2) Import Procedures
i) Import from overseas

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Import Declaration (FORM-CT2) 2. Proforma Invoice 3. Packing list 4. Original L/C (Letter of Credit) 5. Bill of Lading (B/L) or Air Waybill (AWB)
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Importer/applicant reports to the Customs Section of OSSC either in person or online the information such as Importer's information, cargo details and shipping advice. 2. Importer/applicant reports to the Customs at the entering port the cargo's destination as Thilawa SEZ and pays the container security fee at the Financial Dept. of Customs Headquarters. 3. After the Customs at the port seals the cargo, importer may transfer the cargo to Thilawa Logistics Center. 4. Importer/applicant submits required documents to the Customs Section of OSSC at Thilawa Logistics Center, together with the receipt of security fee. 5. The Customs Section of OSSC verifies the submitted documents and assesses the duty and other taxes. 6. Importer/applicant pays the duty and the other taxes when required. 7. Customs officers checks if the seal is unbroken and carry out the physical inspection when needed. 8. Customs officer releases the cargo when satisfied.
Fees	See Appendix 1: List of Fees
Time Frame	<ul style="list-style-type: none"> - 100 minutes for document inspection (assessment of duty) - 60 minutes for physical inspection of a cargo
Remarks	<ul style="list-style-type: none"> - X-ray screening of cargo shall be carried out at the entering port until x-ray inspection becomes available in Thilawa Logistics Center. - Online payment for customs duty and other taxes will be available after the introduction of MACCS (Myanmar Automatic Cargo Clearance System).

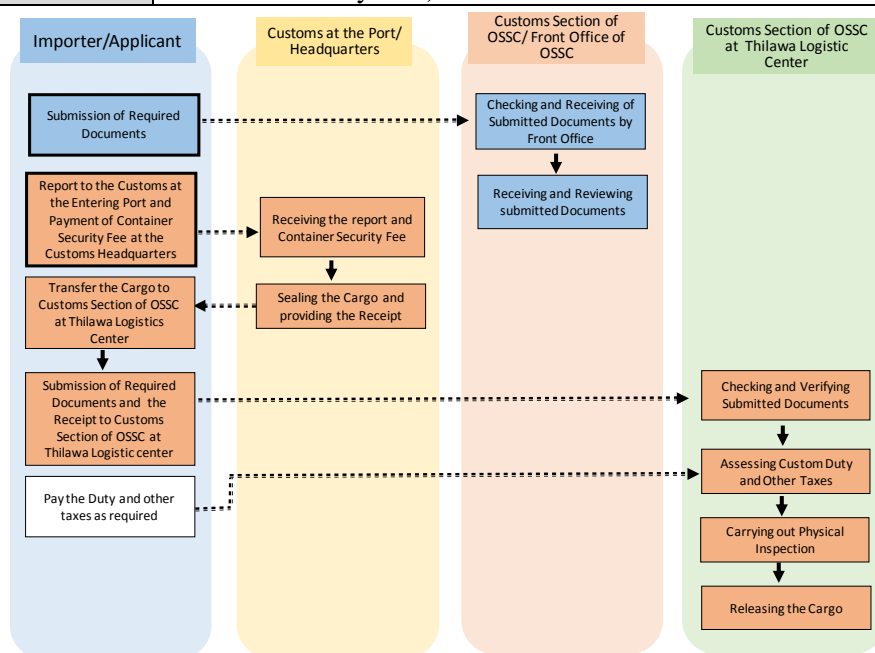


Figure-Import from Overseas

ii) Import by free zone investors from Promotion Zone or Domestic Tariff Area

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Import Declaration (FORM-CT2) 2. Proforma Invoice 3. Packing list 4. A copy of Sales Contract 5. Letter of Credit
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Importer/applicant reports to the Customs Section of OSSC either in person or online the information such as Importer’s information, cargo details and shipping advice. 2. Importer/applicant submits required documents to the Customs Section of OSSC at Thilawa Logistics Center. 3. The Customs Section of OSSC verifies the submitted documents. 4. Customs officers carry out the physical inspection when needed. 5. Customs officer releases the cargo when satisfied.
Fees	See Appendix 1: List of Fees
Time Frame	<ul style="list-style-type: none"> - 100 minutes for document inspection (assessment of duty) - 60 minutes for physical inspection of a cargo
Remarks	None

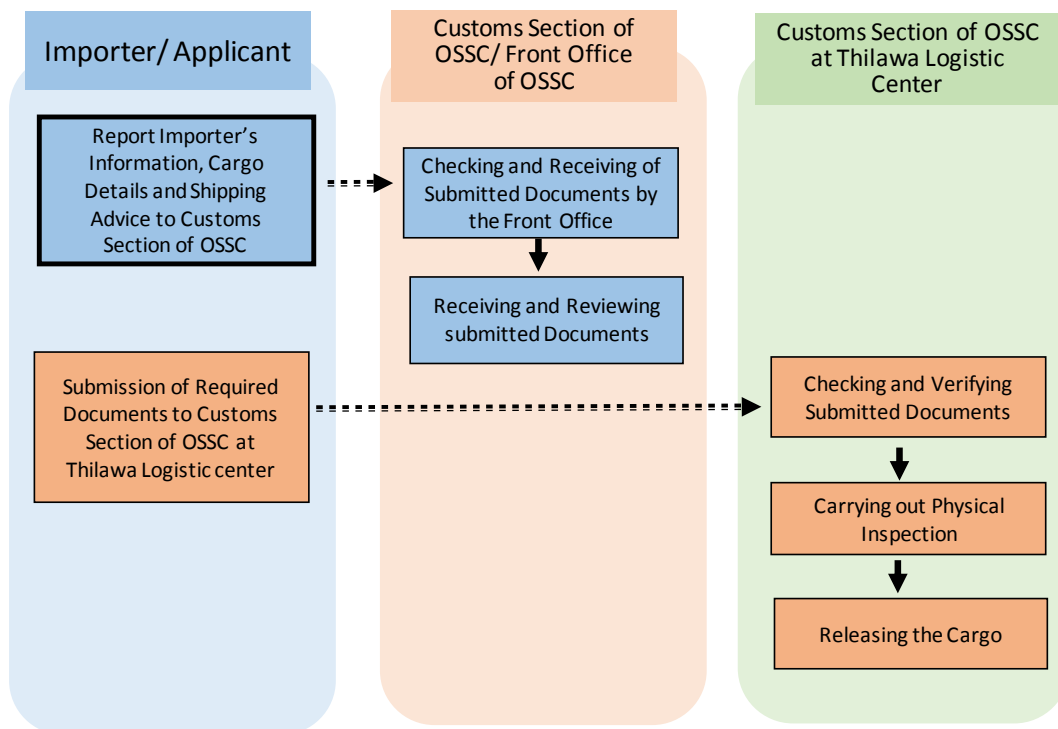


Figure-Import by Free Zone Investors from Promotion Zone or Domestic Tariff Area

iii) Import by non-free zone investors from Free Zone or Free Zone Business

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Import Declaration (FORM-CT2) 2. Proforma Invoice 3. Packing list 4. A copy of Sales Contract 5. Letter of Credit
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Importer/applicant reports to the Customs Section of OSSC either in person or online the information such as Importer’s information, cargo details and shipping advice. 2. Importer/applicant submits required documents to the Customs Section of OSSC at Thilawa Logistics Center. 3. The Customs Section of OSSC verifies the submitted documents and assesses the duty and other taxes. 4. Importer/applicant pays the duty and the other taxes when required. 5. Customs officers carry out the physical inspection when needed. 6. Customs officer releases the cargo when satisfied.
Fees	See Appendix 1: List of Fees
Time Frame	<ul style="list-style-type: none"> - 100 minutes for document inspection (assessment of duty) - 60 minutes for physical inspection of a cargo
Remarks	None

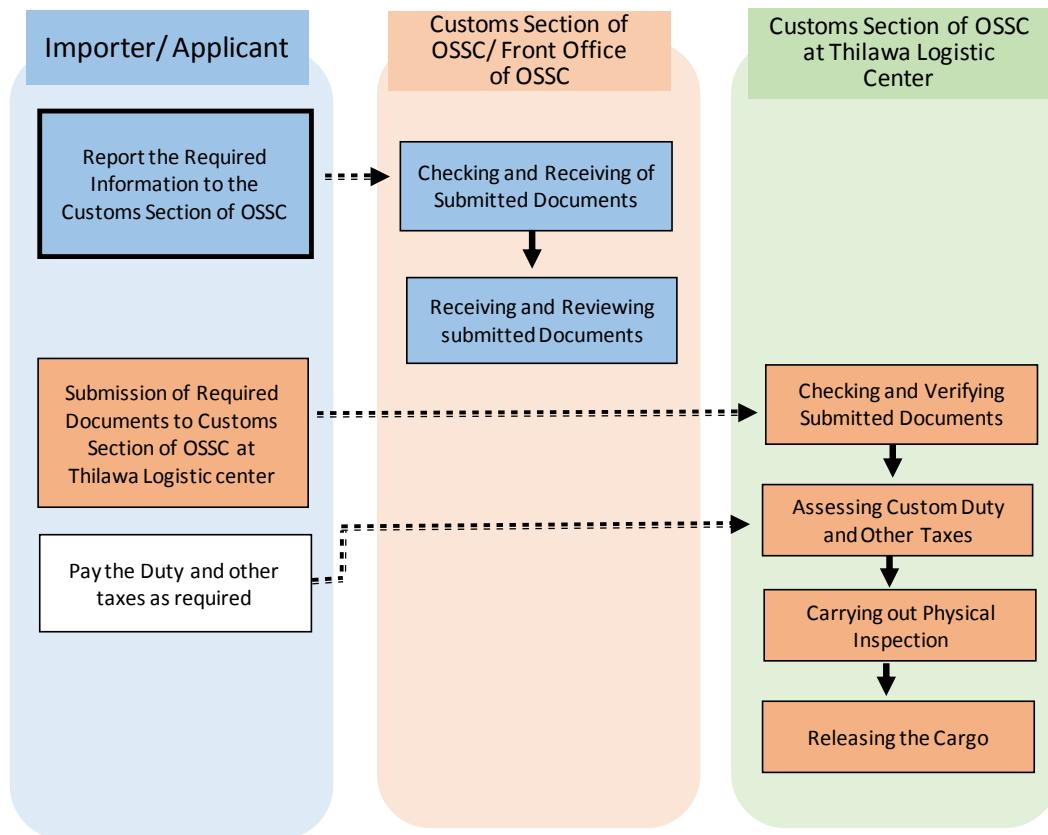


Figure-Import by Non-Free Zone Investors from Free Zone or Free Zone Business

1-3) Import License

- 1) Import License shall not be required for the import of goods which have been previously registered with the Management Committee.

- 2) When an investor requires to obtain the import license for their own reason, the investor shall apply through the following procedures

Necessary Documents to be submitted by applicant	<ol style="list-style-type: none"> 1. Cover Letter 2. Application Form (FORM-CM1-1) 3. Proforma Invoice 4. Sale Contract 5. Copy of Exporter/ Importer Registration
Actual Procedures	<ol style="list-style-type: none"> 1. An applicant submits the necessary documents to the Front Office of OSSC. 2. An officer from Commerce Section at OSSC checks documents and issues the import license.
Application Fee	None
Time Frame	1 day

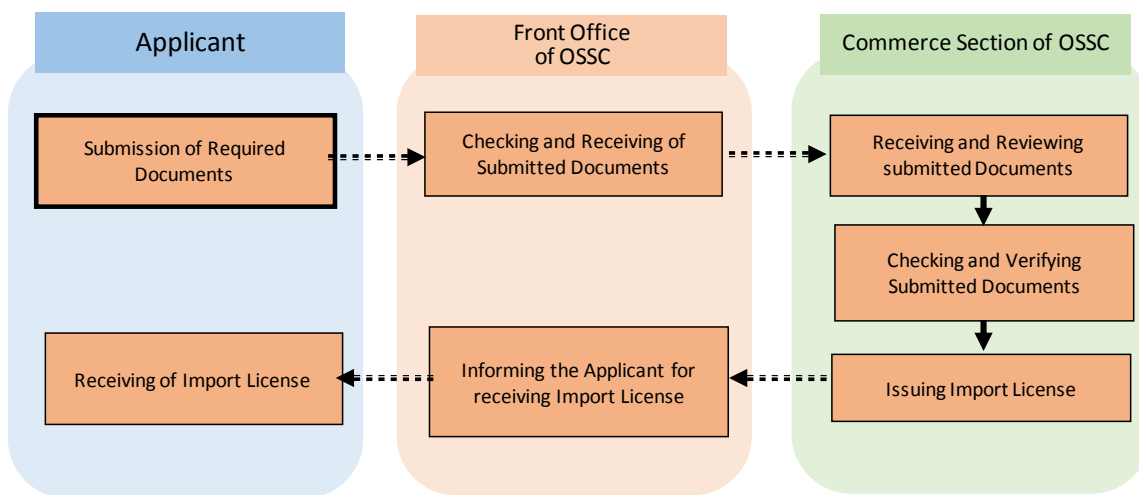


Figure-Procedure for Import License

2. Procedure for Export

2-1) Registration Approval of Bill of Materials

Free zone investors shall submit BOM to the Management Committee for registration before export of products as described in above 1-1).

2-2) Export Procedures

i) Export to overseas

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Export Declaration (FORM-CT3) 2. Proforma Invoice 3. Packing List 4. Original L/C (Letter of Credit) 5. Shipping Instruction/Booking Note 6. Import Declaration is required to be shown for the return or repair of the products which were previously imported.
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Exporter consigns the container or cargo and transfer to the Customs Section of OSSC at Thilawa Logistics Center. 2. Exporter reports to the Customs Section of OSSC the information such as exporter's information, cargo details and shipping advice through e-system. 3. Exporter/applicant submits required documents to the Customs

	<p>Section of OSSC.</p> <p>4. After verifying the submitted documents and if no irregularity is found, the Customs Section of OSSC endorses the Export Declaration and provides one copy to the exporter and releases the cargo with seal.</p> <p>5. Exporter forwards the cargo to the departing port under the seal.</p> <p>6. Exporter shows the endorsed Export Declaration at the gate of the Customs of exporting port to bring in the exporting cargo inside.</p>
Fees	See Appendix 1: List of Fees
Time Frame	TBA
Remarks	None

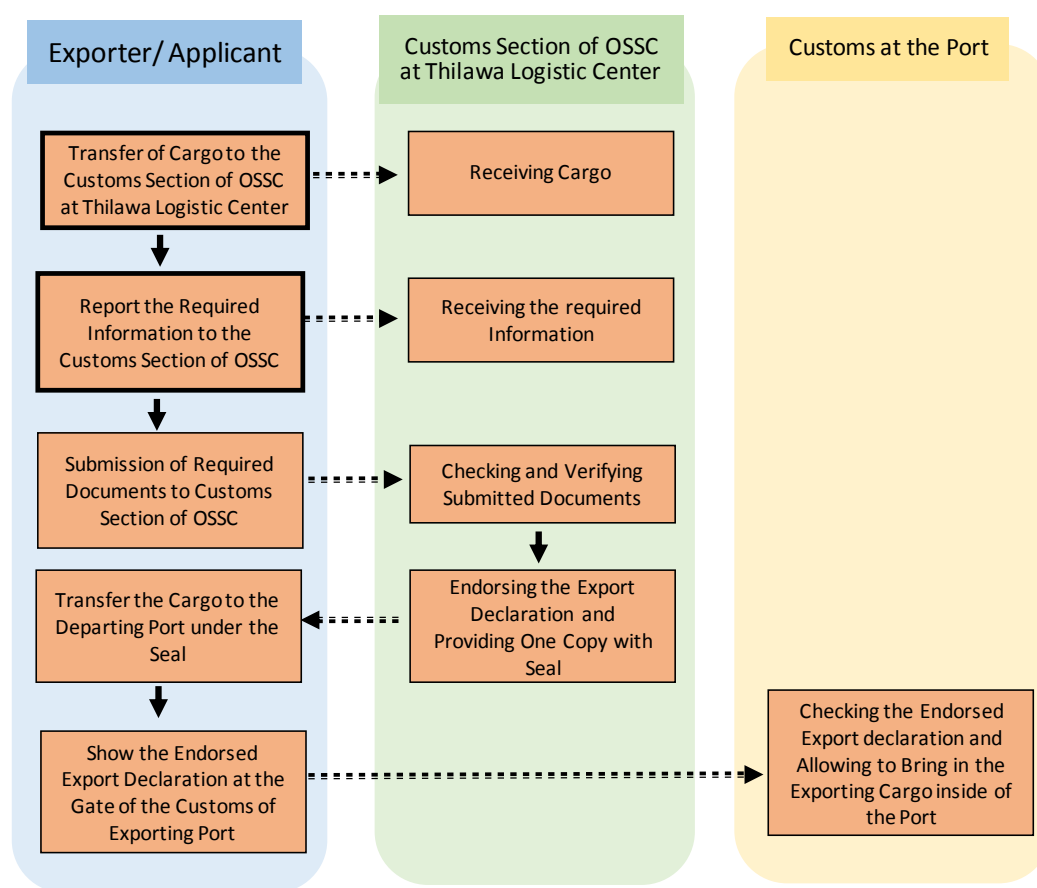


Figure-Export to Overseas

ii) Export by free zone investors to Promotion Zone or Domestic Tariff Area

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Export Declaration (FORM-CT3) 2. Proforma Invoice 3. Packing List 4. A copy of Sales Contract 5. Import Declaration is required to be shown for the return or repair of the products which were previously imported.
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Exporter consigns the container and transfer to the Customs Section of OSSC at Thilawa Logistics Center. 2. Exporter reports to the Customs Section of OSSC the information such as exporter's information, cargo details and

	<p>shipping advice through e-system.</p> <p>3. Exporter/applicant submits required documents to the Customs Section of OSSC.</p> <p>4. The Customs Section of OSSC verifies the submitted documents and assesses the duty and other taxes.</p> <p>5. Importer pays the duty and the other taxes at the Customs Section of OSSC or to the Customs Headquarters when required.</p> <p>6. If no irregularity is found in the submitted documents and Exporter pays the required duty and other taxes, the Customs Section of OSSC allows the cargo to be forwarded.</p>
Fees	See Appendix 1: List of Fees
Time Frame	TBA
Remarks	- Online payment for customs duty and other taxes will be available after the introduction of MACCS (Myanmar Automatic Cargo Clearance System).

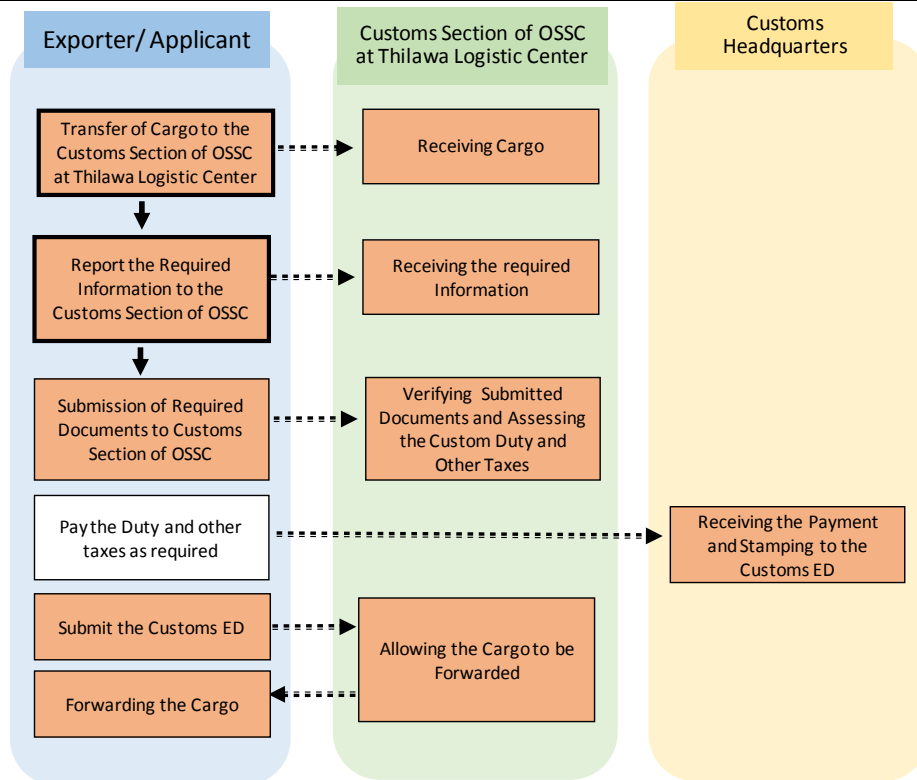


Figure-Export by Free Zone Investors to Promotion Zone or Domestic Tariff Area

iii) Export by non-free zone investors to Free Zone or Free Zone Business

Necessary Documents submitted by Applicant	<ol style="list-style-type: none"> 1. Export Declaration (FORM-CT3) 2. Proforma Invoice 3. Packing List 4. A copy of Sales Contract 5. Import Declaration is required to be shown for the return or repair of the products which were previously imported.
Actual Procedures (Job Flow by Officials)	<ol style="list-style-type: none"> 1. Exporter consigns the container or cargo and transfer to the Customs Section of OSSC at Thilawa Logistics Center. 2. Exporter reports to the Customs Section of OSSC the information such as exporter's information, cargo details and shipping advice through e-system. 3. Exporter/applicant submits required documents to the Customs Section of OSSC. 4. Exporter/applicant may apply for the refund of import duties and other taxes levied at the time of import of the materials contained in such exporting goods. 5. After verifying the submitted documents and if no irregularity is found, the Customs Section of OSSC allows the container or cargo to be forwarded.
Fees	See Appendix 1: List of Fees
Time Frame	TBA
Remarks	None

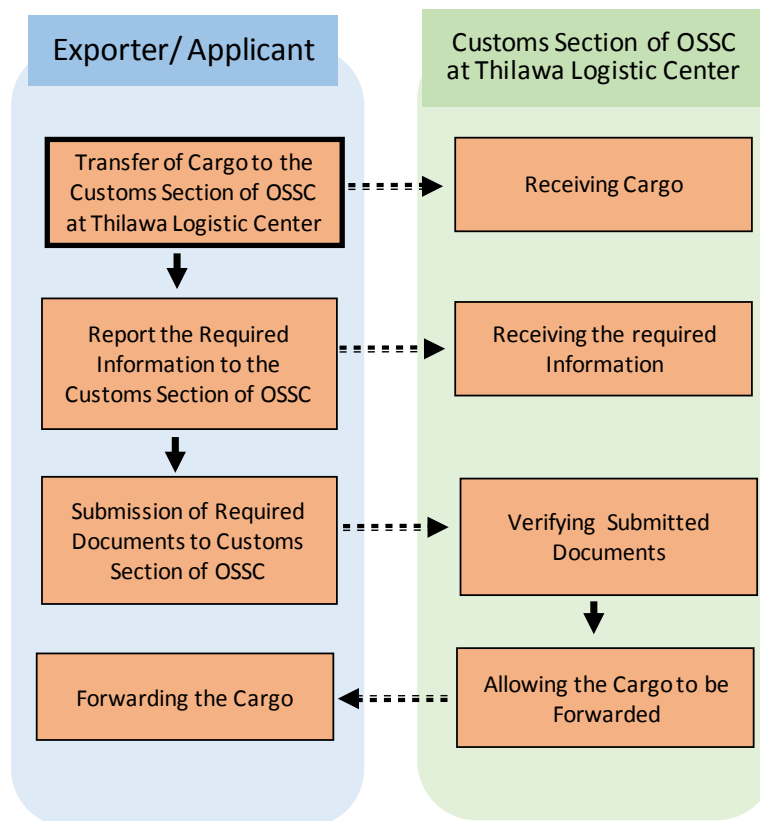


Figure-Export by Non-Free Zone Investors to Free Zone or Free Zone Business

2-3) Export License

Export License shall not be required for the export by the Investor.

3. Exporter/Importer Registration Certificate

- 1) Except the case described above 1-3), Exporter/Importer Registration shall not be required.
- 2) In case described above 1-3), the Investor concerned shall make an Importer Registration through the following procedures.

Necessary Documents to be submitted by Investor	- Cover Letter - Application Form (FORM-CM2-1)
Actual Procedures (Job Flow by Officials)	- An applicant submits the necessary documents to Front Office of OSSC with payment for application fee. - An officer from Commerce Section at OSSC checks documents and issues the Exporter/Importer Registration.
Application Fee	MMK200,000 for five years
Time Frame	1 day
Remarks	The Investors who obtained Investment Permit issued by the TSEZMC may apply for Exporter/ Importer registration anytime after receiving a Company Registration Certificate from the DICA Section of OSSC.

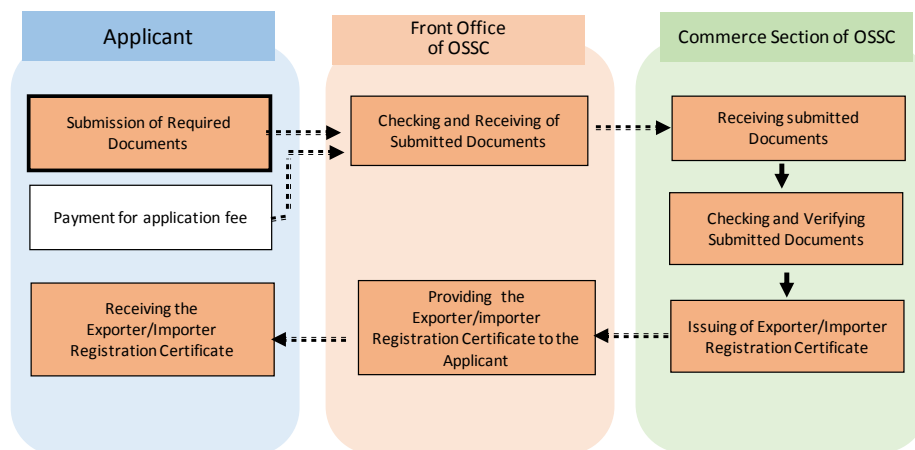


Figure-Procedure for Exporter/Importer Registration

4. Sub-contracting between free zone investor and non-free zone investor TBD

5. Forwarding the Goods between SEZs TBD

List of Forms

Form No.	Name
FORM-CT1-1	Sample of Master List
FORM-CT1-2	Sample of Material List
FORM-CT1-3	Sample of Bills of Materials (BOM)
FORM-CT2	Sample of Import Declaration
FORM-CT3	Sample of Export Declaration
FORM-CM1-1	Application Form for Import License
FORM-CM1-2	Import License
FORM-CM2-1	Application Form for Exporter/ Importer Registration
FORM-CM2-2	Exporter / Importer Registration Certificate

FORM-CT1-3

BOM (Bill of Material) List
(Sample)

Name of Investor :
Name of Product (HS Code) :
Internal Products Code, if any :
Unit :

No.	Name of Material	Material/Parts No.	Specifications	Unit	Amount of Use (in One Unit of Product)	Loss Ratio (Reference Only)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

FORM-CT2_Sample of Import Declaration



CUSTOMS DEPARTMENT
အကောက်ဝန်ဦးစီးဌာန

IMPORT DECLARATION
သွင်းကုန်ကြေညာလွှာ

CUSDEC 1
အကေ (၁)

1. Consignor (Name & Address) ကုန်တင်ပို့သူ (အမည်နှင့်နေရပ်)		For Official Use Only အကောက်ဝန်ဦးစီးဌာနသုံး	
		11. Registration No. မှတ်ပုံတင်စာရင်းအမှတ်စဉ်	12. Date/Time Of Receipt လက်ခံရက်စွဲ အချိန်
		13. Station. အကောက်ဝန်ရုံး	14. F.E Rate နှိုင်းငြိမ်းစွဲလဒ်နှုန်း
2. Consignee (Name & Address) ကုန်တင်သွင်းသူ (အမည်နှင့်နေရပ်)		15. Import Licence/Permit No. သွင်းကုန်လိုင်စင်/ပါမစ်အမှတ်	16. Licence/Permit Date လိုင်စင် ပါမစ် ရက်စွဲ
		17. Value/ (Licence/Permit) Ks လိုင်စင်ပါမစ် တန်ဖိုး (ကျပ်)	18. Expiry Date သက်တမ်းကုန်ရက်စွဲ
		19. Bill Of Lading / Air Consignment Note ရေကြောင်းကုန်တင်စာရင်းစာ / လေကြောင်းကုန်ပို့လွှာအမှတ်	
3. Authorised Agent (Name & Address) ကိုယ်စားလှယ် (အမည်နှင့်နေရပ်)		20. Country Whence Consigned ကုန်ပို့နိုင်ငံ	21. Licence / Permit Balance (Ks) လက်ခံကုန်တန်ဖိုး (ကျပ်)
		22. Country Of Origin ပင်လိုင်နိုင်ငံ	22. For goods to be paid to ကုန်ပို့ပေးရန်နိုင်ငံ
		24. Currency Code ငွေကြေးသင်္ကေတ	25. Special Treatment အထူး အခွန်အမေး
4. Mode of Transport 1. Sea 2. Rail 3. Road 4. Air ပို့ဆောင်သည့်နည်းလမ်း: ၀၁ ဝေ ၂ ဝေ ၃ ဝေ ၄ ဝေ		5. Date Of Entry လာသည့်ရက်စွဲ	26. Other Charges (Ks) အခြားအခမေး (ကျပ်)
		6. Manifest Line No ကုန်ပါစာရင်းကြောင်းအရ	27. Value (CIF / FOB / C & F) In FE နိုင်ငံခြားငွေ (စီဆိုင်အကတ် / အကတ်အစိတ် / စီအင်အကတ်)
		28. Insurance Ks အာမခံ ကျပ်	29. Value (CIF) Ks စီဆိုင်အကတ်တန်ဖိုး (ကျပ်)
7. Name of conveyance & S/F No. လာသည့်အမည်နှင့် ယာဉ်စင်အမှတ်		8. Place / Port Of Entry ကုန်တင်သွင်းနေရာ/ ဆိပ်ကမ်း	30. Value (C & F) Ks စီအင်အကတ်တန်ဖိုး (ကျပ်)
		9. Place / Port Of Loading ကုန်တင်နေရာ / ဆိပ်ကမ်း	31. Freight Ks ကုန်တင်ခ (ကျပ်)
		10. Vis (Transshipment Only) လွှဲပြောင်းတင်ဆိပ်ကမ်း	32. Gross Wt (Kg) အစုစုပေါင်း (ကီလိုဂရမ်)
35. Marks & Nos Container Nos အမှတ်အသားနှင့် နံပါတ် ကုန်သေတ္တာနံပါတ်		36. No စဉ်	37. No & Type Of Packages အလုပ်အမျိုးအစားနှင့်အရေအတွက်
		38. Description Of Goods ကုန်စည်အမျိုးအမည်	
		Customs Tariff အကောက်ဝန်ဦးစီးဌာနသုံး	
		39. H.S Code ဆိုင်ချိအကတ်အမှတ်	40. Unit လှန့်
36.No စဉ်	41. C.O Code ပင်လိုင်နိုင်ငံ	42. QTY Based On Tariff Unit အရေအတွက်	Value (Ks) တန်ဖိုး (ကျပ်)
			43. Per Unit တစ်ယူနစ်
			44. Total Value တန်ဖိုးစုစုပေါင်း
			45. Rate နှုန်း
			46. Amount (Ks) သင့်ငွေ (ကျပ်)
			47. Rate နှုန်း
			48. Amount သင့်ငွေ
			49. L.F လိုင်စင်ခကြေး (Ks) (ကျပ်)
			RD-အသစ်ပေါ် (Ks) (ကျပ်)
			RF ရွေးယူစာရင်း (Ks) (ကျပ်)
54. Name အမည်		Total စုစုပေါင်း	50.
		51.	52.
		53.	
For Official Use Only အကောက်ဝန်ဦးစီးဌာနသုံး			
55. Union Citizenship Card No / Pass Port No. နိုင်ငံသားစိစစ်ရေးလက်မှတ်နံပါတ်/ နိုင်ငံကူးသွင်းလက်မှတ်နံပါတ်		59. Import Duty (Ks) သွင်းကုန်ခွန်ပေါင်း (ကျပ်)	
		60. Commercial Tax (Ks) ကုန်သွယ်လုပ်ငန်းခွန်ပေါင်း (ကျပ်)	
		61. Others Taxes/Fees (Ks) အခြား အခွန်/ အခပေါင်း (ကျပ်)	
56. Status အဆင့်အတန်း		62. Total Amount (Ks) စုစုပေါင်း (ကျပ်)	
57. Issuing Country ထုတ်ပေးနိုင်ငံ		63. In Words စာကြောင်း	
58. I hereby certify that this declaration is true and complete. ဤကြေညာချက်သည် နှစ်ဖက်ကန်ကြောင်း ဝန်ခံပါသည်။		Stamp နံပါတ်စဉ်	
Date ရက်စွဲ		Ass. Off. စဉ်းကြပ်/ရို	Off. Incharge တာဝန်ခံ/ရို
Signature လက်မှတ်		Date ရက်စွဲ	Cashier ငွေတိုင်
		Date ရက်စွဲ	Date ရက်စွဲ

For speedy clearance, complete this form neatly & accurately. Attach relevant documents.

ပူးတွဲပါ ရှိသော အထောက်အထားများ
 ATTACHED OTHER DOCUMENTS.

၁။ လိုင်စင် / ပါမစ် LICENCE/PERMIT	()	NOTE: MARK (✓) IF THE DOCUMENT IS ATTACHED
၂။ ကုန်တန်ဖိုးစာရင်း INVOICE.	()	
၃။ ကုန်ထုပ်ဖိုးစာရင်း PACKING LIST	()	မှတ်ချက် ပူးတွဲအထောက်အထားအတွက် (✓) အမှတ်အသားပြုရန်။
၄။ ကုန်တင်တန်ဆာ BILL OF LADING/ CONSIGNMENT NOTE	()	
၅။ ကိုယ်စားလှယ်လွှဲစာ LETTER OF AUTHORITY.	()	
၆။ အခြားပါမစ်/ခွင့်ပြုချက်များ/ထောက်ခံချက် OTHER PERMITS/ CERTIFICATES	()	

ရုံးတွင်းမှတ်စုများရေးရန်
 (NOTES)

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ပူးတွဲပါရှိသော အထောက်အထားများ ATTACHED OTHER DOCUMENTS		
၁။ လိုင်စင် / ပါမစ် LICENCE/PERMIT	()	NOTE MARK (✓) IF THE DOCUMENT IS ATTACHED
၂။ အရောင်းအဝယ်စာချုပ် SALE CONTRACT	()	
၃။ ငွေလွှဲစာတမ်း (သို့) အိုင်-တီ-တီ-ပီ LETTER OF CREDIT (OR) I. T. T. P.	()	
၄။ ကုန်တန်ဖိုးစာရင်း INVOICE	()	
၅။ ကုန်ထုပ်ပိုးစာရင်း PACKING LIST	()	မှတ်ချက် ပူးတွဲအထောက်အထားအတွက် (✓) အမှတ်အသားပြုရန်။
၆။ သင်္ဘောတင်စာရွက်စာတမ်း SHIPPING INSTRUCTIONS	()	
၇။ ပစ္စည်းနမူနာ SAMPLE	()	
ရုံးတွင်းမှတ်စုများရေးရန် (NOTES)		

၆-ကျပ် တန် အခွန်တော်တံဆိပ်ခေါင်း
MMK 6 Revenue Stamp

FORM-CM1-1 Application Form for Import License

သွင်းကုန်လိုင်စင်လျှောက်လွှာ

Form of Application for Import License

Entry Date:

KTH	Application Form's No-	Case Open Date:
1. Company Reg: / Year/Due Date
2. Type of Company
3. သွင်းကုန်လုပ်ငန်းရှင် (အမည်နှင့် နေရပ်) Importer (Name & Address)
4. သွင်းကုန်လုပ်ငန်းရှင် - မှတ်ပုံတင်အမှတ်နှင့် သက်တမ်း Importer Registration No. & Date of Validity
5. MD Name
6. ကုန်ရောင်းသူအမည် Seller Name
7. ကုန်ရောင်းသူနေရပ် Seller Address
8. ကုန်ချရာနေရာ / ဆိပ်ကမ်း Place/ Port of Discharge
9. ပို့ဆောင်သည့်နည်းလမ်း Mode of Transport
10. တင်သွင်းသည့်နည်းလမ်း Method of Import
11. ကုန်ပို့သည့်နိုင်ငံ Country Where Consigned
12. ထုတ်လုပ်သည့်နိုင်ငံ Country of Origin
13. အပြည်ပြည်ဆိုင်ရာ ရောင်းဝယ်သည့်စနစ်

Method of Import According to Incoterms

14. ဘဏ်အမည်
Bank Name

15. ဘဏ်လက်ကျန်
Bank Balance

16. အသုံးပြုပုံ/အသုံးချပုံ
Usage

17. တင်သွင်းမည့်ကုန်ပစ္စည်း

Description of Goods

စဉ် No.	အိတ်ချ်အက်စအမှတ် Hs.Code	ကုန်ပစ္စည်းအမျိုး အမည် Description	ရေတွက်ပုံ Unit	ဈေးနှုန်း Price	တန်ဖိုး Qty	တန်ဖိုး Value	Currency
1.							
2.							
3.							
4.							

လျှောက်ထားသူလက်မှတ်
Application Signature

လျှောက်ထားသူအမည်
Name of Applicant

ရာထူး / အဆင့်၊
Designation / Rank.....

ရက်စွဲ ၊
Date

FORM-CM1-2 Import License

DIRECTORATE OF TRADE

ကုန်သွယ်ရေးဦးစီးဌာန

IMPORT LICENSE

သွင်းကုန်လိုင်စင်

13.No.	14.Hs.code	15. Description of Goods	16.UnitCode	17.UnitPrice	18.Quantity	19.Value(USD)
		Total Value				
20. Remarks Send a copy of Bill of Landing after completion						
21. The particulars declared b me / us are true and correct. Signature: Name: Designation: Date:			22. Conditions			
23. Revenue Stamp			24. IMPORT LICENSE issued subject to conditions stated hereon. For DIRECTOR GENERAL Date of Issue Stamp			

APPENDIX 4b																				
<input type="checkbox"/> ORIGINAL <input type="checkbox"/> DUPLICATE <input type="checkbox"/> TRIPLICATE <input type="checkbox"/> QUADRUPPLICATE <input type="checkbox"/> OFFICE COPY																				
1. Importer (Name & Address)		2. Registration No. / Valid Date		7. License No.		1L1 0000														
3. Consignor (Name & Address)		Republic of Union of Myanmar Ministry of Commerce Directorate of Trade IMPORT LICENSE <input type="checkbox"/> Please Tick (<input type="checkbox"/>) Where Appropriate NO UNAUTHORIZED ADDITION / AMMENDMENT MAY BE MADE ONCE IT IS ISSUED.																		
4. Last Date of Import			8. Country Whence Consigned																	
5. Mode of Transport <input type="checkbox"/> Sea <input type="checkbox"/> Road <input type="checkbox"/> Air			9. Country of Origin																	
6. Place / Port of Discharge			10. Method of Import																	
			11. Value USD 15840.0000 <input type="checkbox"/> CIF <input type="checkbox"/> FOB <input type="checkbox"/> C&F																	
			12. Total CIF Value (Kyats)																	
<table border="1"> <thead> <tr> <th>13.No.</th> <th>14.Hs.code</th> <th>15. Description of Goods</th> <th>16.UnitCode</th> <th>17.UnitPrice</th> <th>18.Quantity</th> <th>19.Value(USD)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Total Value</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							13.No.	14.Hs.code	15. Description of Goods	16.UnitCode	17.UnitPrice	18.Quantity	19.Value(USD)			Total Value				
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FORM-CM2-1 Application Form of Exporter/Importer Registration

<p>1. Emoprietor/Enterprise (Name & Address) လုပ်ငန်း/အဖွဲ့အစည်း (အမည်နှင့်နေရပ်)</p> <p>Office Address: Owned Leased လုပ်ငန်းဌာနလိပ်စာ ကိုယ်ပိုင် အငှား</p>	<p>Republic of Union of Myanmar Ministry of Commerce Directorate of Trade ပြည်ထောင်စုမြန်မာနိုင်ငံတော် စီးပွားရေးနှင့် ကူးသန်းရောင်းဝယ်ရေးဝန်ကြီးဌာန ကုန်သွယ်ရေးစီးပွား APPLICATION FORM FOR EXPORTER/IMPORTER REGISTRATION</p>		
<p>2. Contact No. ဆက်သွယ်ရန်</p> <p>.....</p> <p>Telephone No. Fax No. Telex No. လုပ်ငန်းဌာနလိပ်စာ ကိုယ်ပိုင် အငှား</p> <p>Email Address:</p> <p>Website Name</p> <p>Online Status <input type="checkbox"/> <input type="checkbox"/> Yes No</p>	<p>ထုတ်ကုန်သွင်းကုန်လုပ်ငန်းရှင် မှတ်ပုံတင်လျှောက်လွှာ <input type="checkbox"/> Please tick () Where Applicable သက်ဆိုင်ရာအကွက်ကို အမှတ်အသားပြုပါ။</p>		
<p>3. Applicant's Particulars လျှောက်ထားသူနှင့်သက်ဆိုင်သောအချက်အလက်များ</p> <p>(a) National Registration/Union Citizenship Card No. အမျိုးသားမှတ်ပုံတင်/နိုင်ငံသားစိစစ်ရေးကတ်ပြားအမှတ်</p> <p>(b) Nationality Religion..... လူမျိုး/ဘာသာ</p> <p>(c) Date of Birth မွေးဖွားသည့်ရက်စွဲ</p> <p>(d) Name of Father ဖခင်အမည်</p> <p>(e) Resident Address နေရပ်လိပ်စာ</p>	<p>4. Type of Business လုပ်ငန်းအမျိုးအစား</p> <p><input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership ဖက်စပ် အစုစပ်</p> <p><input type="checkbox"/> Limited Company <input type="checkbox"/> Co-operative Society (Myanmar or Foreign) သမဝါယမအသင်း</p> <p>လီမိတက်ကုမ္ပဏီ (မြန်မာ/နိုင်ငံခြား)</p> <p><input type="checkbox"/> Line of Business (Please Specify):</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>		
	<p>5. Registration No. & Date လုပ်ငန်းမှတ်ပုံတင်အမှတ်နှင့် နေ့စွဲ</p>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top; padding: 5px;"> <p>6. Authorized Capital မတည်ရင်းနှီးငွေပမာဏ</p> </td> <td style="width: 50%; border: none; vertical-align: top; padding: 5px;"> <p>7. Terms of Registration မှတ်ပုံတင်သက်တမ်း</p> <p><input type="checkbox"/> 1 year – 50000 kyats ၁ နှစ် - ၅၀၀၀၀ ကျပ်</p> <p><input type="checkbox"/> 2 year – 100000 kyats ၂ နှစ် - ၁၀၀၀၀၀ ကျပ်</p> </td> </tr> </table>	<p>6. Authorized Capital မတည်ရင်းနှီးငွေပမာဏ</p>	<p>7. Terms of Registration မှတ်ပုံတင်သက်တမ်း</p> <p><input type="checkbox"/> 1 year – 50000 kyats ၁ နှစ် - ၅၀၀၀၀ ကျပ်</p> <p><input type="checkbox"/> 2 year – 100000 kyats ၂ နှစ် - ၁၀၀၀၀၀ ကျပ်</p>
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<p>8. Declaration I shall abide by the Export/Import Rules & Regulations prescribed by the Ministry of Commerce and confirm that the particulars mentioned in this application are true and correct</p> <p style="text-align: center;">လျှောက်ထားသူသည် စီးပွားရေးနှင့်ကူးသန်းရောင်းဝယ်ရေးဝန်ကြီးဌာနက ထုတ်ပြန်ထားသော စည်းမျဉ်းစည်းကမ်းများကို လိုက်နာရမည် ဖြစ်ပြီး လျှောက်လွှာတွင်ဖော်ပြထားသော အချက်အလက်များသည် မှန်ကန်ကြောင်းဝန်ခံ ကတိပြုပါသည်။</p> <p>Signature of Applicant လျှောက်ထားသူလက်မှတ်</p> <p>Name: အမည်</p> <p>Designation: ရာထူး</p> <p>Date နေ့စွဲ</p>			

FORM-CM2-2-Exporter/Importer Registration Certificate



The Government of the Republic of the Union of Myanmar
Ministry of Commerce
Department of Trade
CERTIFICATE OF EXPORTER/IMPORTER REGISTRATION

1. Enterprise Name

(မြန်မာ/အင်္ဂလိပ်)

2. Registration No:

3. Registration Term:

4. Start Date:

5. End Date:

6. Address:

(မြန်မာ/အင်္ဂလိပ်)

7. Business Registration No:

8. Type of Business:

(မြန်မာ/အင်္ဂလိပ်)

- Sole Proprietorship (တစ်ဦးတည်းပိုင်) Partnership (အရအစပ်)
 Limited Company (လီမိတက်ကုမ္ပဏီ) (Myanmar/Foreign)
 Co-operative Society (သမဝါယမအသင်း)
 Others (Please specify) အခြား(ဖော်ပြရန်)သင်းဖွဲ့မှတ်တမ်းပါလုပ်ငန်း()မျိုးဆောင်ရွက်ခွင့် ရှိသည်။

9. Type of Service:

- New Extension

10. Contact No:

Telephone No.

Fax No.

E-mail

11. Remarks:

12. Terms and Conditions: စည်းကမ်းချက်များ

I hereby register the above mentioned enterprise as Exporter/Importer subject to the following terms and conditions:
(အောက်ဖော်ပြပါ စည်းကမ်းချက်များဖြင့် ပို့ကုန်သွင်းကုန် လုပ်ငန်းရှင်အဖြစ် မှတ်တမ်းတင်ခွင့်ပြုသည်)

(a) Line of goods permitted – all items except prohibited and restricted items

ခွင့်ပြုသည့် ကုန်ပစ္စည်းအမျိုးအမည် - တားမြစ်ကန့်သတ်ထားသော ကုန်ပစ္စည်းအမယ်များမှလွဲ၍ ကျန်ကုန်ပစ္စည်းများအားလုံး

(b) The enterprise must abide by the Export/Import rules and Regulations prescribed for the registered Exporters/Importers. (လုပ်ငန်းရှင်သည် မှတ်ပုံတင် ပို့ကုန်သွင်းကုန်လုပ်ငန်းလုပ်ကိုင်သူများ လိုက်နာရမည့်စည်းကမ်းများကို လိုက်နာရမည်)

Stamp

For Director General